

SAP Concur Mobile App – Feature List by Device

Revised: March 27, 2024

NOTES:

- Be aware that dates may change without notice.
- The bright yellow cells indicate the changes since the last publication of this list.

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		Android	iPhone	iPad
Misc	Login	Y	Y	Y
	Must have device passcode set	Y	Y	Y
	Device cannot be rooted/jailbroken	Y	Y	Y
	Privacy notice on device	Y	Y	Y
	Password-based login (Oauth Token)	Y	Y	Y
	Password-based authentication	Y	Y	Y
	SSO support	Y	Y	Y
	SSO via MDM AppConfig support	Y	Y	Y
	Authentication by certificate	N	N	N
	Touch ID / Face ID	Y	Y	Y
	Test Drive user sign-up	Y	Y	Y
	Reporting	Y	Y	Y
	Taxation Summary	Y	Y	Y
	Budget (for Expense, Invoice, and Request)	Y	Y	N
	Location Access (for Drive, and Travel)	Y	Y	Y
ExpenseIt	Y	Y	Y	
<p>Language support: Refer to the list of supported languages.</p> <p>NOTE: The listed languages apply to both Professional and Standard, even though some of these languages are not available in the web version of Standard. If the device is set to one of these languages, Mobile displays in that language.</p>				

		Android	iPhone	iPad
Travel	General features			
	View itinerary	Y	Y	Y
	Share/Email itinerary	Y	Y	Y
	View segment details	Y	Y	Y
	Clone a trip	N	N	N
	Share a trip	N	N	N
	Duplicate trip detection	Y	Y	Y
	Itinerary rules	N	N	N
	Multiple violations per segment booked	N	N	N
	Travel assistant/recommendations	N	N	N
	Ghost card booking	Y	Y	Y
	Guest bookings	N	N	N
	Booking for (travel arrangers)	N	N	N
	Improved trip status	Y	Y	Y
	Push notifications	Y	Y	Y
	Ratings and recommendations	N	N	N
	Flight			
	Search for air	Y	Y	Y
	Search for air – by schedule	N	N	N
	Search for air – voice (unavailable if using custom trip fields)	N	N	N
	Search by air – by hub	N	N	N
	Recent searches	Y	Y	Y
	Book air	Y	Y	Y
	Cancel air	N	N	N
	Search/Book for Travefusion	N	N	N
	Search/Book direct connect – Air Canada - DISCONTINUED			
	Search/Book direct connect – Southwest	Y	Y	Y
	Mixed flight/train search results	N	N	N
	View alternate flight schedules	Y	Y	Y
	Multi-segment flights	N	N	N
	Booking speed - streaming of hotels and air during search	N	N	N
	View seat maps	N	N	N
Change flight seat	N	N	N	

	Android	iPhone	iPad
Flex faring	N	N	N
Flight Pass	N	N	N
Purchase airline add-ons	N	N	N
Gogo Wi-Fi info on itinerary	N	N	N
Gogo Wi-Fi purchasing	N	N	N
Ticket exchange	N	N	N
SW ticket exchange	N	N	N
Rental Cars			
Search for cars	Y	Y	Y
Search for car – voice (unavailable if using custom trip fields)	N	N	N
Book car – on-airport	Y	Y	Y
Book car – off-airport	N	N	N
Book Sixt Car Direct Connect	N	N	N
Cancel car	Y	Y	Y
Improved car searching	N	N	N
Hotel			
Search for hotels	Y	Y	Y
Search for hotels – voice (unavailable if using custom trip fields)	N	N	N
Search for hotels – company locations	Y	Y	Y
Search for hotels – non-preferred	Y	Y	Y
Search for hotels – direct connect	N	N	N
Book hotel	Y	Y	Y
Book non-refundable/deposit rooms	Y	Y	Y
Book hotel for previously booked air reservation	Y	Y	Y
Require confirmation on hotel cancel policy	N	N	N
Cancel hotel	Y	Y	Y
Hotel cancellation email	N	N	N
Hotel e-receipt indicator	N	N	N
Improved hotel interface	Y	Y	Y
View Hotel Room Rate changes	Y	Y	Y
Hotel per diem GSA rates	N	N	N
Train			
Search for Amtrak	Y	Y	Y

		Android	iPhone	iPad	
	Book Amtrak	Y	Y	Y	
	Cancel Amtrak	N	N	N	
	Search/Book for Trainline	N	N	N	
	Search/Book for SNCF	N	N	N	
	Search/Book for Renfe Spanish Rail	Y	Y	Y	
	Search/Book for Dbahn	N	N	N	
	Ground / Parking				
	Search/Book taxi	N	N	N	
	Search/Book limo	N	N	N	
	Search/Book parking	N	N	N	
	Approvals				
	Approve/Reject a trip	Y	Y	Y	
	Hide trip approval	N	N	N	
	Agency Info				
	View agency info	Y	Y	Y	
	Agency invoice for bookings	N	N	N	
	Custom Fields				
	Custom trip fields – static	Y	Y	Y	
	Custom trip fields – dynamic if/then	Y	Y	Y	
	Custom trip fields – dynamic rule base	N	N	N	
	TripLink				
	View TripLink itinerary	Y	Y	Y	
	View TripLink segment details	Y	Y	Y	
Agency assistance for TripLink	Y	Y	Y		
Expenses	General Features				
	Add out of pocket	Y	Y	Y	
	Edit expense	Y	Y	Y	
	Delete cash expense	Y	Y	Y	
	View credit charges	Y	Y	Y	
	Notifications for credit card	N	N	N	
	P-Card/Statement reports	N	N	N	
	Expense matching	N	N	N	
	Most recently used for expense locations	Y	Y	Y	
Offline expense	Y*	Y*	Y*		

	Android	iPhone	iPad
* Changes and transactions may be lost if user logs out from the app while offline			
Manage (delete/move) multiple items in the expense list	Y	Y	Y
Travel-Expense integration (1-Click)	N	N	N
Dynamic VAT fields	Y	Y	Y
Japan Public Transport (JPT 1.0)	N	Y	Y
Japan Public Transport (JPT 2.0) NOTE: This is for net new customers only.	Y	Y	Y
Create travel allowance (Refer to user guides)	Y	Y	Y
Cash advance request	N	N	N
Near field communication (NFC)/Wallet	N	N	N
Receipts and Receipt Images			
Attach image	Y	Y	Y
Attach image from file repository using Upload File button	Y	Y	Y
Attach multiple receipt images to expense	Y	Y	Y
Attach receipts as Expenses using Delegate Function	Y	Y	Y
CFDI Users can upload XML Files	Y	Y	Y
Expanded ExpenseIt and Credit Card Support for Delegate Function	Y	Y	Y
Move Expenses while using Delegate Function	Y	Y	Y
Delegates can view eReceipts	Y	Y	Y
Delegates can move eReceipts	Y	Y	Y
Delegates can edit eReceipts	N	N	N
Receipt Store (Available Receipts Library)	Y	Y	Y
ExpenseIt (Capture multi-page receipts up to 9 pages)	Y	Y	Y
ExpenseIt (Capture multiple receipts with the Next Receipt button)	Y	Y	Y
France and Spain digitization of receipts captured with the camera NOTE: ExpenseIt receipts are digitized.	Y	Y	Y
E-Receipts on expense list	Y	Y	Y
E-Bunsho timestamped receipts (Japan) Professional Only	Y	Y	Y
Receipt cropping NOTE: This feature is not supported for e-Bunsho users in the mobile app.	Y	Y	Y
Camera Aide (assistant for better pictures)	Y	N	N

	Android	iPhone	iPad
CDFi / XML receipts support	N	N	N
Offline receipt capture	Y*	Y*	Y*
* Changes and transactions may be lost if user logs out from the app while offline	Y	N	N
Quick Scan Camera for iOS	N	Y	Y
Mileage			
Add fix-rate company mileage	Y	Y	Y
Add fix-rate personal mileage	Y	Y	Y
Add variable-rate personal mileage	Y	Y	Y
Add custom personal car mileage from home	N	N	N
Mileage Calculator (using Google Maps)	Y	Y	Y
Drive	Y	Y	Y
Itemization			
Add/Edit/Delete itemizations	Y	Y	Y
Standard itemization wizard	Y	Y	Y
Company specific customized itemization wizard	N	N	N
Attendees			
Add attendees – favorites	Y	Y	Y
Add attendee from device calendar	N	Y	N
Add attendees - enhanced search capabilities for pharma and financial companies	Y	Y	Y
Add attendees on personal expenses	Y	Y	Y
Edit/Delete attendees	Y	Y	Y
Add attendee groups	N	Y	Y
Create attendee groups	N	N	N
Delete attendee groups	N	N	N
Edit attendee groups	N	N	N
Allocations			
View allocations	Y	Y	Y
Add/Edit/Delete allocations	Y	Y	Y
Allocation favorites	N	N	N

		Android	iPhone	iPad
Expense reports	General Features			
	View report list	Y	Y	Y
	View report details	Y	Y	Y
	View report summary	Y	Y	Y
	View or edit the Request Association field in an expense report NOTE: If the Request Association field is already populated with information, the expense report will function as usual.	N	N	N
	Create expense report	Y	Y	Y
	Copy expense report	Y	Y	Y
	Select report type (policy)	Y	Y	Y
	Submit report	Y	Y	Y
	Submit report with the approval flow	Y	Y	Y
	Ready to submit flag	Y	Y	Y
	Recall submitted report	Y	Y	Y
	Delete report	Y	Y	Y
	Email report	N	N	N
	Allow Missing Receipt Affidavit	Y	Y	Y
	Expense proxy	N	N	N
	Variable codes within expense exception messages	N	N	N
	Expense Assistant	Y	Y	Y
	Receipts and Receipt Images			
	View report receipts	Y	Y	Y
	Attach report receipts NOTE: This feature is not supported for e-Bunsho users in the mobile app.	Y	Y	Y
	Detach an expense entry receipt image	Y	N	N
	Approvals			
	Company Bill Statements	Y	Y	Y
	View reports to approve/send back	Y	Y	Y
	Notifications for approvals	Y	Y	Y
	Approve/Send Back report	Y	Y	Y
	Partial report approval	N	N	N

		Android	iPhone	iPad
	Cost object approvals NOTE: The mobile app will always display only the expenses a Cost Object Approver is being asked to approve, even if all the expenses appear in the web version of SAP Concur.	Y	Y	Y
	MRU for picking approvers	N	N	N
	Dynamic workflow – add Steps	Y	Y	Y
	Approve and forward	N	N	N
	Approver delegation	N	N	N
	Delegate reviewed Flag on approvals	N	N	N
	View Timeline Feature	N	N	N
Invoice	View payment requests to approve/send back	Y	Y	Y
	View payment request summary	Y	Y	Y
	View payment request images	Y	Y	Y
	Approve/Send Back payment request	Y	Y	Y
	Approve/Send Back payment request – Authorized Approval	Y	Y	Y
	Approve/Send Back payment request – Cost Object Approval	Y	Y	Y
	Submit payment request	Y	Y	Y
	View purchase requests to approve/send back	Y	Y	Y
	View purchase request summary	Y	Y	Y
	View purchase request images NOTE: When there are multi-images attached to a purchase request, the mobile app will only display the first page of the multi-images.	Y	Y	Y
	Approve/Send Back purchase request	Y	Y	Y
	Approve/Send Back purchase request – Authorized Approval	Y	Y	Y
	Approve/Send Back purchase request – Cost Object Approval	Y	Y	Y
	Submit purchase request	N	N	N
Request	Approver Features			
	Approve/Send Back	Y	Y	Y
	Cost object approvals	N	N	N
	Approve & Forward	N	N	N
	Prompt...For an approver when a request is submitted	N	N	N
	Request cash advance approver view	Y	Y	Y
	Request segment approver view	Y	Y	Y
	Request expenses approver view	Y	Y	Y

	Android	iPhone	iPad
Request allocation approver view	Y	Y	Y
Trip policy violations approver view	Y	Y	Y
User Features			
View a list of active or approved requests	Y	Y	Y
View request summary	Y	Y	Y
Edit some request header details	Y	Y	Y
Edit some request segment details	Y	Y	Y
Edit request cash advance	N	N	N
Edit request expected expenses	Y	Y	Y
View exceptions raised in the request	Y	Y	Y
View cash advance request	Y	Y	Y
View request expected expenses	Y	Y	Y
Attach a receipt image to a request	Y	Y	Y
Request creation (manual)	Y	Y	Y
Request segment creation	Y	Y	Y
Request custom segment (form and layout) creation/editing NOTE: The following expense types are not supported in the mobile app: travel allowances, cash advances, and car mileage. Forms with the vendor field are also not supported.	Y	Y	Y
Request expected expenses creation	Y	Y	Y
Request cash advance creation	Y	Y	Y
Select from assigned policies	Y	Y	Y
Submit a request	Y	Y	Y
Recall a request	Y	Y	N
Cancel a request	Y	Y	Y
Delete a request	Y	Y	Y
Close a request	Y	Y	Y
Reopen a request	N	N	N
Copy a request	N	N	N
View event requests	Y	Y	Y
Associate a report to a request	N	N	N
Create a report from a request	Y	Y	Y
Link a booking with an approved request	N	N	N
Auto-create a request from booking	N	N	N
Book from an approved request	N	N	N

		Android	iPhone	iPad
	Add attendees to a request	N	N	N
	Edit attendees associated with a request	N	N	N
	Delete an attendee from a request	N	N	N
3rd party apps	Link to Curb	Y	Y	Y
	Link to Cleartrip	N	N	N
	Link to GateGuru	N	N	N
	Link to FlightTrack	N	Y	Y
	Link to Metro	N	N	N
	Link to Dining	N	N	N
	Link to SAP Concur Twitter	N	Y	Y
	Link to Uber	Y	Y	Y

